



The Russett School

“Promoting outstanding achievement for all”

28<sup>th</sup> November 2019

Dear Parents/Carers

**16-19 Bursary Fund – Academic Year 2019/20**

The 16-19 Bursary Fund for 2019/20 is to provide financial support to help students overcome specific barriers to participation, so they can remain in education. Further information is available on the following website:

<https://www.gov.uk/guidance/16-to-19-education-financial-support-for-students>

To qualify for a bursary your child must fall into one of the following bands:

**Band 1**

- Students who are in care or care leavers.
- Receiving Income Support, or Universal Credit because they are financially supporting themselves or financially supporting themselves and someone who is dependent on them and living with them such as a child or partner.
- Receiving Disability Living Allowance or Personal Independence Payments in their own right as well as Employment and Support Allowance or Universal Credit in their own right.

**Band 2**

A discretionary payment for students who are in receipt of Free School Meals or families in receipt of tax credits and a household income of up to £16,190.

**Band 3**

A discretionary payment for students whose families are in receipt of household annual income of over £16,190, but less than £28,400.

Only students who fulfill the criteria for Band 1 are guaranteed to receive a payment under the scheme of £1,200. Bands 2 and 3 payments may be considerably smaller and are dependent on funds available when all applications have been assessed. Unfortunately, the academy cannot make a decision on Bands 2 and 3 payments until the number of applicants has been determined.

If you think you may qualify for assistance via the bursary scheme, please complete the attached form and return in the envelope provided. Alternatively, if you require any further guidance or support completing your application, please contact Helen Roberts, Family Support Worker on 01606 853005, or any member of the administration team.

Yours faithfully

Catherine Lewis  
Executive Head Teacher

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## 16-19 Bursary Fund Application 2019-2020

Please read The Russett School 16-19 Bursary Fund Application and Payment Procedure letter before completing this form. The initial deadline for Bursary applications for 2019-20 is Friday 13<sup>th</sup> December. Applications may be received after this date but in this case, payments may be awarded on a pro-rata basis.

### Student Details

Surname	
Forenames	
Address	
Postcode	
Date of Birth	

**Level Required** - Please tick which level of payment you are applying for.

<b>Band One</b> - Identified vulnerable students eligible for £1,200 bursary	
I am a young person in care	
I am a young care leaver	
I am in receipt of Income Support or Universal Credit in my own right and am financially supporting myself and anyone who is dependent upon and living with me	
I am in receipt of Disability Living Allowance or Personal Independence Payments in my own right as well as Employment and Support Allowance or Universal Credit in my own right	

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<b>Band Two - Identified students eligible for a discretionary bursary</b>	
I am entitled to Free School Meals	
My total household income is less than £16,190 per annum	

<b>Band Three - Identified students eligible for a discretionary bursary</b>	
My total household income is more than £16,190 but less than £28,400 per annum	

The information provided on this form will be treated with confidentiality at all times and is covered by the data protection legislation. Please refer to our privacy notice available on the academy website. We will only retain your data for as long as necessary, after which time it will be securely destroyed.

For Academy Use Only

Date Application Received \_\_\_\_\_

Supporting Documentation Received, Copied and Returned \_\_\_\_\_

Date Application Reviewed \_\_\_\_\_ Level of Bursary Awarded \_\_\_\_\_

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