



The Russett School Weekly News Sheet
Week beginning 3rd December 2018

Dear Parents/Carers and families,

Christmas

School is starting to look very festive this week as doors are being decorated for the Christmas door competition. We are having our Christmas lunch on Friday 21st December. If any pupil who does not normally have a school dinner would like the Christmas lunch, can you please send £2.50 in to the office.

Pupil Absence

Can I remind you that it is the duty and responsibility of a parent/carer to contact the school as soon as possible to inform us if their child is going to be absent from school and for what reason. This should be done on the first day of absence and if the child is absent for more than one day, school should be kept updated daily. This can be done by telephone 01606 855832 or by email to admin@russett.cheshire.sch.uk or in writing via the escorts.

Pupil Illness

Please keep pupils off school if they are not well. The Pupil Illness Protocol is on the school website and advises of the reporting procedure and gives guidance on different illnesses.

Contact numbers

Can we remind all parents/carers to keep the school updated if their contact numbers change. It is important that we are able to make contact with you at all times and especially in the case of an emergency.

School Uniform

Uniform should be ordered online through School Trends. Please note that there is now a delivery charge of £2.99 for orders delivered to school.

Unauthorised Absences

Can we remind parents/carers that unless there are any exceptional circumstances, the Local Authority have resumed the issuing of Fixed Penalty Notice's for any unauthorised absence of 5 consecutive days (10 sessions) or more during term time. By law, a Head Teacher is only empowered to approve a leave of absence during term time when the circumstances are exceptional. Should an unauthorised absence take place, the school will inform the Local Authority and a Fixed Penalty Notice will then be issued in accordance with section 444 of the Education Act 1996.

Facebook and Twitter

As parents are aware, the school has an official facebook page and it can be reached through the link on the school website. Should parents/carers have any concerns or queries, please don't hesitate to raise them with school, we will be more than happy to discuss them with you.

Parents and Carers can follow the school on our twitter account: @RussettSchool and also our Facebook page.

School Meals

If you pay for school meals by cheque, please make cheques payable to The Russett School. Pupils in Reception, Year 1 and Year 2 receive Universal Free School Meals. The price of school meals for all other pupils is £2.50 unless they receive free school meals. You can apply for a free school meal online by contacting Benefits@cheshirewestandchester.gov.uk or telephone 0300 123 7021. All school meals must be paid for in advance at the beginning of each week. Please ensure that payment is in a sealed envelope with your child's name written on it.

Queries or concerns

The leadership team is always available to discuss any queries or concerns. If you feel that you need to speak to one of them please contact the school to arrange a call.



Working with the community

Our Family & Toddler Group for children with additional needs aged 6 months- 3 Years, will now be open for 2 sessions, Tuesday mornings 9.30-11.30 am and Tuesday afternoons 1.00-2.30 pm. We have lots of fun concentrating on communication skills through speech and language structured activities, run by our specialist staff. We also team up with others, such as Jo Jingles, Baby Yoga and Rhythm Time for taster sessions. Also look out for our one off special sessions that happen throughout the year, including some messy play and sensory play.

For more information visit our Facebook page: www.facebook.com/therussettschool/ or our website: www.coachingforinclusion.org or Phone: The Russett School on 01606 853005.

Cheshire West Local Safeguarding Board

The Cheshire West Local Safeguarding Children Board works to ensure all children can be safe from abuse or harm at home and within our community. The website address is <https://www.cheshirewestlscb.org.uk/>

Measles

Can parents/carers inform us if they or any member of the family have been in contact with German Measles, Measles or Rubella. Please inform school immediately.

Procedure for the supporting of pupils with medical conditions

Please can all parents ensure that when information is requested by the school under this procedure that it is returned. Under NHS Policies, the school does not have access to medical information held by the school nurses.

Parent View

Parent View gives you the chance to tell Ofsted what you think about your child's school.

Please follow the link <https://parentview.ofsted.gov.uk/link-to-us> and support your school.

Behaviour Policy

A copy of our Behaviour Policy can be found on the school website.



Amazon

Don't forget to go through our website when you are purchasing items on Amazon. Amazon give us 5% which helps the school to provide those little extras for the pupils.

Transport

If there are any changes to your child's transport arrangements, please ensure that you phone transport Co-ordination on either Cheshire West 01244 973377 or Cheshire East 01270 371489. There have been a number of occasions that transport have not been informed.



Kyle, Ben

Key Dates

EYFS & Lower School Christmas Service	20 th December 2018
Middle & Upper School Christmas Service	21 st December 2018
Christmas Jumper Day & Christmas Lunch	21 st December 2018
School closes for Christmas	21 st December 2018
Return to school	7 th January 2019

Thank you for your continued support.

A handwritten signature in black ink, appearing to read "Catherine Lewis".

Catherine Lewis

EXECUTIVE HEAD TEACHER

A handwritten signature in black ink, appearing to read "Andy Howard".

Andy Howard

HEAD OF ACADEMY